

Lamoni Community School

202 N Walnut Lamoni, Iowa 50140



641-784-6548 - Middle/High School Fax

641-784-6602 - Elementary School Fax

Chris Coffelt, Superintendent
641-784-3351

Dr. Alan Dykens, PreK-12 Principal
Elem 641-784-3422 MS/HS 641-784-3351

DATE: _____ FAX # _____

TO: _____

(Name and address of previous school, medical facility, or social services.)

REQUEST FOR TRANSCRIPT OF CREDITS, RECORDS & INFORMATION

According to the final regulations--Family Educational Rights and Privacy Act of 1994, it is no longer necessary to obtain written consent to release records. When a student has indicated his/her intention to enroll, the updated regulations state students records may be exchanged between educational institutions without written consent for such a release.

The parent and/or student(s) listed below has indicated his/her intent to enroll:

Student _____	D.O.B. _____	Grade _____
Student _____	D.O.B. _____	Grade _____
Student _____	D.O.B. _____	Grade _____

Please send records to:

Grade PreK - 5 Records

Lamoni Elementary School
Atten: Elem. Secretary
202 N Walnut
Lamoni, IA 50140

Grade 6-12 Records

Lamoni Community Schools
Attn: School Counselor
202 N Walnut
Lamoni, IA 50140

Please send the following:

- _____ Last date student attended
- _____ Health records
- _____ Immunization records
- _____ Permanent record folder
- _____ Social Service consultations
- _____ Discipline records
- _____ Attendance records
- _____ Grades and credits earned
- _____ Grades at date of transfer
- _____ Key to grading system used
- _____ I.E.P.

Is the student*:

- _____ In the special education, Title I, or speech program.
- _____ Talented and Gifted
- _____ Ever expelled or suspended for behavior issues.
- _____ Under supervision of the juvenile court system.
- _____ Ineligible for any reason.

*Please send any relevant information or explanation for any checked items.